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|  | Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100 | NAAC 3rd Cycle |
| | | Criterion V Metric 5.1.5 |

5.1.5 Redressal of Student Grievance

This is to certify that the following committees are framed by the institution for the redressal of student grievances during the academic year 2016-17 to 2020-21:

| S. No. | Details |
|--------|--|
| 1 | Students Grievance Cell |
| 2 | Sexual Harassment Complaints Committee |
| 3 | Anti-Ragging Committee |



21/2/21
 (Prof. Dr. V. RAJENDRAN)
 Principal

| | | |
|--|---|--|
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| | | Criterion V Metric 5.1.5 |

AY 2020-21: Redressal of Student Grievance

Following are the details of meeting minutes conducted by various committee and cell for the redressal of Student Grievance during the academic year 2020-21:

| S. No. | Meeting Minutes |
|--------|---|
| 1 | <u>Students Grievance Cell</u> |
| 2 | <u>Sexual Harassment Complaints Committee</u> |
| 3 | <u>Anti-Ragging Committee</u> |



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AY 2020-21: Meeting Minutes

1. Students Grievance Cell

| | | |
|---|--|---|
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| Ref No: DRNPGASC/SGC/2020-21/01 | | |
| STUDENTS GRIEVANCE CELL Minutes of the Meeting | | |
| Venue: Dean Office-Student Affairs | | Date: 07/09/2020 |
| <p>The grievance letters dated 01.09.2020 and 02.09.2020 were received from the students of II & III B.Com. (International Business) respectively.</p> <p>The following issue was discussed in the meeting:</p> <ol style="list-style-type: none">1. The students requested for virtual internship in lieu of summer internship due to pandemic situation. <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>The committee resolved to take necessary action for alternate course to complete the internship for the students.</p> | | |
| Members of SGC 1. Dr.S.Sudha – English 2. Dr.P.Umadevi – Mathematics 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mr.C.Eahambaram – Commerce CA 6. Mrs.S.Revathi – Computer Science 7. Dr.R.Rukmathan – Management Studies | | Signature of the Staff Members |
| (Dr.S.N.Selvaraj) Coordinator-SGC | (Dr.S.Saravanan) Dean – Student Affairs | (Prof. Dr.V.Rajendran) Principal |



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Ref No: DRNGPASC/SGC/2020-21/02

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office-Student Affairs

Date: 17/09/2020

The grievance letters dated 08.09.2020 and 10.09.2020 were received from the students of III B.Com. (CA) and III B.Sc. (Computer Science) respectively.

The following issues were discussed in the meeting:

1. The students requested for virtual internship in lieu of summer internship due to pandemic situation.
2. The students gave requisition to conduct extra classes due to issues of network problem in attending online classes.

The grievance letters were forwarded to the Principal for further discussion and action.

The committee resolved to take necessary action to solve the problem in this regard.

Members of SGC

1. Dr.S.Sudha – English
2. Dr.P.Umadevi – Mathematics
3. Dr.C.Hemalatha – CLT
4. Ms.S.Priyanka – Commerce IB
5. Mr.C.Eahambaram – Commerce CA
6. Mrs.S.Revathi – Computer Science
7. Dr.R.Rukmathan – Management Studies

Signature of the Staff Members

(Dr.S.N.Selvaraj)
Coordinator-SGC

(Dr.S.Saravanan)
Dean – Student Affairs

(Prof. Dr.V.Rajendran)
Principal



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Ref No: DRNGPASC/SGC/2020-21/03

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office-Student Affairs

Date: 08/04/2021

The following points were discussed during the meeting:

- Due to Pandemic, the classes were conducted through online mode during the academic year 2020-21.
- Initially, network issues were commonly faced by a few students and managed by themselves in course of time.
- No other grievances were received from the students other than the requests for virtual internship and extra classes to be conducted online. These two issues were addressed at the previous meeting held on 08.09.2020 and 10.09.2020 and resolved.

Members of SGC

1. Dr.S.Sudha – English
2. Dr.P.Umadevi – Mathematics
3. Dr.C.Hemalatha – CLT
4. Ms.S.Priyanka – Commerce IB
5. Mr.C.Eahambaram – Commerce CA
6. Mrs.S.Revathi – Computer Science
7. Dr.R.Rukmathan – Management Studies

Signature of the Staff Members

(Dr.S.N.Selvaraj)
Coordinator SGC

(Dr.S.Saravanan)
Dean - Student Affairs

(Prof. Dr.V.Rajendran)
Principal




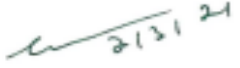







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2. Sexual Harassment Complaints Committee

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|---|---|
| Minutes of Sexual Harassment Complaints Committee made to students on Date: 02.03.2021 (Tuesday) 3.00 p.m. | |
| The following points were discussed: | |
| <ul style="list-style-type: none">➤ Nil complaints received related to sexual harassment by the committee for the academic year 2020-21.➤ To plan the awareness programme about how to avoid harassment related issues inside the campus.➤ Members were solicited to monitor the students, if any matters arise that have been cleared at beginning itself. | |
| Signature of the Members | |
| 1. Prof. Dr. V.Rajendran - Principal |  |
| 2. Dr. S. Saravanan - Dean Admin |  |
| 3. Dr.R.Kousalya - Professor& Head,Computer Applications |  |
| 4. Dr.S.Kamalaveni - Professor& Head, B.Com IT |  |
| 5. Dr.S.Kokila - Associate Professor& Head ,CLT |  |
| 6. Dr. V. Abirami - Professor in Management |  |
| 7. Dr. K. Selvi - Professor in Tamil |  |
| 8. Dr.Jayachandran - Associate Professor in Tamil |  |



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 22.06.2020 (Monday) at 2.00 p.m.

The following points were discussed:

- To build consciousness among the students on women related issues
- To make sure women related issues free campus.
- To discuss about the outcome and functioning of the SHCC among women staff members and students.
- To teach the students about recognition of issues and move toward the members in such cases.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. S. Saravanan - Dean Admin
3. Dr.R.Kousalya - Professor& Head,Computer Applications
4. Dr.S.Kamalaveni - Professor& Head, B.Com IT
5. Dr.S.Kokila - Associate Professor& Head ,CLT
6. Dr. V. Abirami - Professor in Management
7. Dr. K. Selvi - Professor in Tamil
8. Dr.Jayachandran - Associate Professor in Tamil

[Handwritten signatures and dates]
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22/6/2020
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22/6/2020






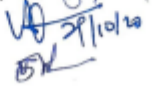
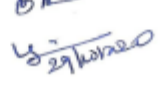

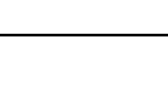


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|---|---|--|--|
| Minutes of Sexual Harassment Complaints Committee made to students on Date: 29.10.2020 (Thursday) 3.00 p.m. The following points were discussed: | | | |
| <ul style="list-style-type: none">➤ Legal Awareness Programme for students on Sexual Harassment at Work place have planned to conduct on 22.12.2020.➤ To instruct the students to maintain discipline and decorum while progress with the girl students.➤ Members were requested to observe the students, if any women related issues arise that have been settled at preliminary step. | | | |
| Signature of the Members | | | |
| 1. Prof. Dr. V.Rajendran | - Principal |  | |
| 2. Dr. S. Saravanan | - Dean Admin |  | |
| 3. Dr.R.Kousalya | - Professor& Head,Computer Applications |  | |
| 4. Dr.S.Kamalaveni | - Professor& Head, B.Com IT |  | |
| 5. Dr.S.Kokila | - Associate Professor& Head, CLT |  | |
| 6. Dr. V. Abirami | - Professor in Management |  | |
| 7. Dr. K. Selvi | - Professor in Tamil |  | |
| 8. Dr.Jayachandran | - Associate Professor in Tamil |  | |



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 14.12.2020 (Monday) at 3.00 p.m.

The following points were discussed:

- The sexual harassment complaint committee organized a Webinar on legal awareness programme for students on sexual harassment at workplace on 22.12.2020
- Seminar on " Essential Steps to Stop Sexual Harassment at Workplace " have planned to conduct on 29.01.2020
- How to prepare the students to identify the issues and move toward the members in such cases.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. S. Saravanan - Dean Admin
3. Dr.R.Kousalya - Professor & Head, Computer Applications
4. Dr.S.Kamalaveni - Professor & Head, B.Com IT
5. Dr.S.Kokila - Associate Professor & Head, CLT
6. Dr. V. Abirami - Professor in Management
7. Dr. K. Selvi - Professor in Tamil
8. Dr.Jayachandran - Associate Professor in Tamil

[Handwritten signatures and dates]
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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 02.03.2021 (Tuesday) 3.00 p.m.

The following points were discussed:

- Nil complaints received related to sexual harassment by the committee for the academic year 2020-21.
- To plan the awareness programme about how to avoid harassment related issues inside the campus.
- Members were solicited to monitor the students, if any matters arise that have been cleared at beginning itself.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. S. Saravanan - Dean Admin
3. Dr.R.Kousalya - Professor & Head, Computer Applications
4. Dr.S.Kamalaveni - Professor & Head, B.Com IT
5. Dr.S.Kokila - Associate Professor & Head, CLT
6. Dr. V. Abirami - Professor in Management
7. Dr. K. Selvi - Professor in Tamil
8. Dr.Jayachandran - Associate Professor in Tamil

Handwritten signatures and dates (2/3/21) are present next to the list of members.



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3. Anti-Ragging Committee

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|--|---|---|
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| | | AY 2020-21 |
| Ref. No: AR/2020-21/01 | | Date: 22.02.2021 |
| From Dr.J.Rengaramanujam Co-ordinator Antiragging Committee | Through The Dean - Student Affairs | To The Principal |
| <p style="text-align: center;">CIRCULAR ANTI RAGGING COMMITTEE</p> <p>It is proposed to convene the committee meeting on 24.02.21 at 3.00 pm in C1 Block RoomNo. 114.</p> <p>The following are the agenda for the meeting:</p> <ol style="list-style-type: none">1. Allocation of Responsibility to each member.2. Dissemination of information to all the students.3. All the members are requested to attend the meeting without fail. | | |
| (Dr. J. Rengaramanujam) Coordinator | (Dr. V. Shannugaraju) Dean – Student Affairs | (Prof. Dr. V. Rajendran) Principal |



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|-----------------------|---|--------------------------|
| Name of the Committee | : | Anti Ragging Committee |
| Academic Year | : | 2020-21 |
| Meeting No | : | I |
| Date & Time | : | 24.02.2021 AND 3.00 p.m. |
| Venue | : | C1 Block Room No. 114 |

MINUTES OF THE MEETING

Meeting was held on 24.02.21 at 3.00 p.m. in Room No.114 C1 Block.

The following agenda were discussed in the meeting.

| Agenda | Decision taken | Responsible person |
|--|---|--|
| Assigning coordinator for each event. | To make all sort of arrangements. | Prof. Dr.V.Rajendran – Principal Dr.S.Saravanan- Dean-Admin |
| Responsibility of coordinator. | To disseminate the rules and regulations to the students regarding protocols | Dr.J.Rengaramanujam |
| Communication to all staffs and students. | To send mail to all heads of the department | Dr. Dr.S.Mohan Mr. S.Saravanan Kumar |
| Educating the students about Anti ragging actions taken by the committee | To communicate the students about the actions to be taken if any deviations arises. | Dr. K. Selvi Dr. M.Jeyachandran |





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The following members were present:

| S. No. | Name | Signature |
|--------|--|-----------|
| 1 | Prof. Dr. V. Rajendran - Principal | |
| 2 | Dr. S. Saravanan - Dean Admin | |
| 3 | Dr. V. Shanmugan - Dean Student Affairs | |
| 4 | Dr. J. Rengaramanujam - Coordinator | |
| 5 | Mr. S. Saravanan Kumar - Administrative Officer | |
| 6 | Dr. S. Mohan - Professor & Head Management Studies | |
| 7 | Dr. K. Selvi - Professor in Tamil | |
| 8 | Dr. M. Jayachandran - Associate Professor in Tamil | |

(Dr. J. Rengaramanujam)
Coordinator

(Dr. V. Shanmugan)
Dean - Student Affairs

(Prof. Dr. V. Rajendran)
Principal



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| Ref. No: DC/2020-21/02 | | | | AY 2020-21 |
| From Dr. J. Rengaramanujam Co-ordinator Discipline Committee | | Through The Dean - Student Affairs | | To The Principal Date: 08.02.2021 |
| CIRCULAR DISCIPLINE COMMITTEE | | | | |
| It is proposed to convene the committee meeting on 10.02.21 at 3.30 p.m. in C1 Block Room No. 114. | | | | |
| The following are the agenda for the meeting: | | | | |
| 1. Proper Dress code. | | | | |
| 2. Unwanted roaming in the campus during class hours. | | | | |
| 3. Being Punctual to classes. | | | | |
| All the members are requested to attend the meeting without fail. | | | | |
| (Dr. J. Rengaramanujam) Coordinator | | (Dr. V. Manmugharaju) Dean - Student Affairs | | (Prof. Dr. V. Rajendran) Principal |




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|---|--|---|----------|
| | | | AY 2020- |
| Name of the Committee | : | Discipline Committee | |
| Academic Year | : | 2020-21 | |
| Meeting No | : | 2 | |
| Date & Time | : | 10.02.2021, 3.30 p.m. | |
| Venue | : | C1 Block Room No. 114 | |
| MINUTES OF THE MEETING | | | |
| Meeting were held on 10.02.21 at 3.30 p.m. in Room No.114 C1 Block. | | | |
| The following agenda was discussed in the meeting. | | | |
| Agenda | Decision taken | Responsible person | |
| Proper Dress code. | To ensure proper dress code of the students. | Dr. J. Rengaramanujam Dr. D. Maheswari Dr. N. Vidya Dr. S. Kamalaveni | |
| Unwanted roaming in the campus during class hours. | To monitor students roaming in the campus during class hours | Dr. S. Namasivayam Dr. N. Kuppusamy Dr. N. Vidya Dr. V. Uma | |
| Being Punctual to classes. | To ensure on time attendance to all the classes | Dr. K. Selvi Dr. D. Maheswari Dr. M. Jayachandran | |



Dr. N.G.P. ARTS AND SCIENCE COLLEGE

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The following members were present:

| S. No. | Name | Signature |
|--------|--|-----------|
| 1 | Prof. Dr. V. Rajendran | |
| 2 | Dr. V. Shanmugaraju – Dean Student Affairs | |
| 3 | Dr. J.Rengaramanujam- Coordinator | |
| 4 | Dr. S.Namasivayam | |
| 5 | Dr N. Vidhya | |
| 6 | Dr. N. Kuppasamy | |
| 7 | Dr. K. Selvi | |
| 8 | Dr. S. Kamalaveni | |
| 9 | Dr. D. Maheswari | |
| 10 | Dr V. Uma | |
| 11 | Dr. M. Jayachandran | |

(Dr. J.Rengaramanujam)
Coordinator

(Dr. V. Shanmugaraju)
Dean – Student Affairs

(Prof. Dr. V. Rajendran)
Principal



| | | |
|--|--|--|
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|--|--|--|

AY 2019-20: Redressal of Student Grievance

Following are the details of meeting minutes conducted by various committee and cell for the redressal of Student Grievance during the academic year 2019-20:

| S. No. | Meeting Minutes |
|--------|---|
| 1 | <u>Students Grievance Cell</u> |
| 2 | <u>Sexual Harassment Complaints Committee</u> |
| 3 | <u>Anti-Ragging Committee</u> |



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AY 2019-20: Meeting Minutes

1. Students Grievance Cell

| | | | | | |
|---|--|--|--|--|--|
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| Ref No: DRNGPASC/SGC/2019-20/01 | | | | | |
| STUDENTS GRIEVANCE CELL Minutes of the Meeting | | | | | |
| Venue: Dean Office-Student Affairs | | | | | |
| Date: 21/08/2019 | | | | | |
| <p>Received grievance letters from the students of III B.B.A.(CA) and III B.Sc. Clinical Lab Technology regarding Family issues – unable to concentrate class, extra time for paying fees and Homesick – unable to concentrate studies, on 07.08.2019 and 13.08.2019 respectively.</p> <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>Necessary action will be taken to provide guidance in this regard.</p> | | | | | |
| <table style="width: 100%;"><tr><td style="width: 50%; vertical-align: top;">Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics</td><td style="width: 50%; vertical-align: top;">Signature of the Staff Members (Dr.S.N.Selvaraj) Coordinator-SGC</td></tr></table> | | | Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics | Signature of the Staff Members (Dr.S.N.Selvaraj) Coordinator-SGC | |
| Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics | Signature of the Staff Members (Dr.S.N.Selvaraj) Coordinator-SGC | | | | |
| <table style="width: 100%;"><tr><td style="width: 33%;"> (Dr.V.Shanmuguraju) Dean – Student Affairs</td><td style="width: 33%;"> (Prof. Dr.V.Rajendran) Principal</td><td style="width: 33%;"></td></tr></table> | | | (Dr.V.Shanmuguraju) Dean – Student Affairs | (Prof. Dr.V.Rajendran) Principal | |
| (Dr.V.Shanmuguraju) Dean – Student Affairs | (Prof. Dr.V.Rajendran) Principal | | | | |



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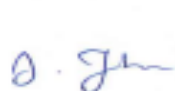




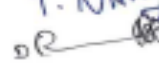

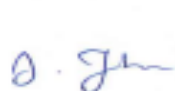




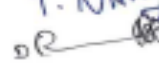

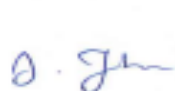




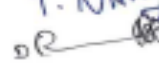




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| Ref No: DRNGPASC/SGC/2019-20/02 | | | | |
| STUDENTS GRIEVANCE CELL | | | | |
| Minutes of the Meeting | | | | |
| Venue: Dean Office-Student Affairs | | Date: 20/09/2019 | | |
| <p>Received grievance letters from the students of IB.Com, CSCA, III B.Com. Finance and II B.B.A.(CA) regarding Sports activities – using the playground after class hours, Not giving free time in the classroom – continuously taking class and Not treating well in the classroom, on 05.09.2019 and 13.09.2019 respectively.</p> <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>Necessary action will be taken to provide assistance in this regard.</p> | | | | |
| <table border="0" style="width: 100%;"><tr><td style="width: 40%;">Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics</td><td style="width: 60%; text-align: right;">Signature of the Staff Members       </td></tr></table> | | | Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics | Signature of the Staff Members        |
| Members of SGC 1. Dr.S.Sudha – English 2. Mr.A.Janaki Krishnan – CDF 3. Dr.C.Hemalatha – CLT 4. Ms.S.Priyanka – Commerce IB 5. Mrs.S.Revathi – Computer Science 6. Mrs.T.Nithya – Management Studies 7. Mr.D.Rameshkumar – Mathematics | Signature of the Staff Members        | | | |
|  (Dr.S.N.Selvaraj) Coordinator- SGC |  (Dr.V.Shanmugam) Dean – Student Affairs |  (Prof. Dr.V.Rajendran) Principal | | |



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|--|--|--|

Ref No: DRNGPASC/SGC/2019-20/03

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office–Student Affairs

Date:22/10/2019

Received grievance letter from the students of IB.Sc. Chemistry regarding Sports period – using the playground after class hours, on 15.10.2019.

The grievance letter was forwarded to the Principal for further discussion and action.

Necessary action will be taken to provide permission in this regard.

Members of SGC

1. Dr.S.Sudha – English
2. Mr.A.Janaki Krishnan – CDF
3. Dr.C.Hemalatha – CLT
4. Ms.S.Priyanka – Commerce IB
5. Mrs.S.Revathi – Computer Science
6. Mrs.T.Nithya – Management Studies
7. Mr.D.Rameshkumar – Mathematics

Signature of the Staff Members

(Dr.S.N.Selvaraj)
Coordinator-SGC

(Dr.M.Shanmugaraja)
Dean – Student Affairs

(Prof. Dr.V.Rajendran)
Principal



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Ref No: DRNGPASC/SGC/2019-20/04

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office-Student Affairs

Date: 20/02/2020

Received grievance letters from the students of B.Sc. Biochemistry, B.Sc. Physics, B.Com. Banking & Insurance, B.Sc. Chemistry and B.A. English on 04.02.2020, 06.02.2020, 10.02.2020, 12.02.2020 and 14.02.2020 regarding Multicultural Events to be conducted.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken in this regard.

Members of SGC

1. Dr.S.Sudha – English
2. Mr.A.Janaki Krishnan – CDF
3. Dr.C.Hemalatha – CLT
4. Ms.S.Priyanka – Commerce IB
5. Mrs.S.Revathi – Computer Science
6. Mrs.T.Nithya – Management Studies
7. Mr.D.Rameshkumar – Mathematics

Signature of the Staff Members


(Dr.S.N.Selvaraj)
Coordinator-SGC


(Dr.V.Shanmugaraju)
Dean – Student Affairs


(Prof. Dr.V.Rajendran)
Principal



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2. Sexual Harassment Complaints Committee

| | |
|--|---|
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| <p>Minutes of Sexual Harassment Complaints Committee made to students on Date: 17.06.2019 (Thursday) at 3.00 p.m.</p> <p>The following points were discussed:</p> <ul style="list-style-type: none">➤ To ensure women related issues free campus.➤ To discuss about the significance and functioning of the SHCC among women staff members and students.➤ To create awareness among the students on women related issues.➤ To educate the students about identification of issues and approach the members in such cases. <p><u>Signature of the Members</u></p> <ol style="list-style-type: none">1. Prof. Dr. V.Rajendran - Principal2. Dr. V. Shanmugaraja - Dean -Student affairs3. Dr.R.Kousalya - Professor& Head in Computer Applications4. Dr.K.Vanaja - Professor& Head in Professional Accounting5. Dr.P.B. Banudevi - Professor& Head in Finance6. Ms. K. Kavitha - Assistant Prof & Head, Costume Fashion & Design7. Dr.K.Selvi - Professor in Tamil8. Dr.Jayachandran - Associate Professor in Tamil | |



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 25.10.2019 (Friday) 3.00 p.m.

The following points were discussed;

- Awareness Programme on Sexual Harassment at Work place was conducted on 12.07.2019.
- Awareness programme on - Cyber Crime and Social Media was conducted on 8th August 2019
- To educate the students on verbal behavior inside the campus.
- Members were requested to monitor the students, if any issues arise that have been settled at initial stage.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal *[Signature]*
2. Dr. V. Shanmugaraja - Dean -Student affairs *[Signature]*
3. Dr.R.Kousalya - Professor& Head in Computer Applications *[Signature]*
4. Dr.K.Vanaja - Professor& Head in Professional Accounting *[Signature]*
5. Dr.P.B. Banodevi - Professor& Head in Finance *[Signature]*
6. Ms. K. Kavitha - Assistant Prof & Head, Costume Fashion & Design *[Signature]*
7. Dr.K.Selvi - Professor in Tamil *[Signature]*
8. Dr.Jayachandran - Associate Professor in Tamil *[Signature]*



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 04.12.2019 (Friday) at 3.00 p.m.

The following points were discussed:

- To educate the students about identification of issues and approach the members in such cases.
- The sexual harassment complaint committee organized a Webinar on legal awareness programme for students on sexual harassment at workplace on 22.12.2019
- Seminar on " Essential Steps to Stop Sexual Harassment at Workplace " was conducted on 29.01.2020

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. V. Shammugarsaju - Dean -Student affairs
3. Dr.R.Kousalya - Professor& Head in Computer Applications
4. Dr.K.Vanija - Professor& Head in Professional Accounting
5. Dr.P.B. Banudevi - Professor& Head in Finance
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8. Dr.Jayachandran - Associate Professor in Tamil



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 27.02.2020 (Thursday) 3.00 p.m.

The following points were discussed:

- Nil complaints received related to sexual harassment by the committee for the academic year 2019-20.
- Discussion on the grievance redressal status of current semester.
- To educate the students on awareness about how to avoid harassment related issues inside the campus.
- Members were requested to monitor the students, if any issues arise that have been cleared at beginning itself




Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. V. Shanmugasrinu - Dean -Student affairs
3. Dr.R.Kousalya - Professor& Head in Computer Applications
4. Dr.K.Vanaja - Professor& Head in Professional Accounting
5. Dr.P.B. Ramadevi - Professor& Head in Finance
6. Ms. K. Kavitha - Assistant Prof & Head, Costume Fashion & Design
7. Dr.K.Selvi - Professor in Tamil
8. Dr.Jayachandran - Associate Professor in Tamil

[Handwritten signatures and dates for members 1 through 8, including dates like 27/2/2021 and 25/2/21]

| | | |
|--|--|--|
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| | | <p align="center">Criterion V Metric 5.1.5</p> |

3. Anti-Ragging Committee

| | |
|---|--|
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| <p align="center">CIRCULAR</p> | |
| <p align="right">Date: 06.12.2019</p> | |
| <p align="center">ANTI RAGGING COMMITTEE</p> | |
| <p>It is proposed to convene the Anti Ragging Committee meeting on 06.12.2019 at 3.00 p.m. in the Library Hall.</p> | |
| <p>The following is the agenda for the meeting:</p> | |
| <p>1. Educating I year students about ragging.</p> | |
| <p align="center">  Coordinator </p> | <p align="center">  Dean – Student Affairs </p> |



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Name of the Committee : Anti Ragging Committee
Academic Year : 2019-20
Meeting No. : 01
Date & Time : 06.06.2019 @ 9.00 a.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 06.06.2019 at 9.00 a.m. in the Library Hall.

The following agenda were discussed in the meeting:

- Members were asked to monitor alcoholism in the campus since it is route cause of ragging
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members



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





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- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|--|--|
| 1 | Prof. Dr. V. Rajendran - Principal |  |
| 2 | Dr. S. Saravanan- Dean-Admin |  |
| 3 | Dr. V. Shanmugaraju -Dean-Student Affairs |  |
| 4 | Mr. S. Saravanakuma -Administrative Officer |  |
| 5 | Dr. S. Mohan-Professor& HoD Management Studies |  |
| 6 | Dr. J.Rengaramanujam- Professor& HoD in Microbiology |  |
| 7 | Dr. K.Selvi -Associate Professor in Tamil |  |
| 8 | Dr. M.Jayachandran -Associate Professor in Tamil |  |


Principal



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CIRCULAR

Date: 17.06.2019

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 17.06.2019 at 3.30 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Monitoring of students.
2. Counseling students about menace of ragging


Co-ordinator


Dean – Student Affairs



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Name of the Committee : Anti Ragging Committee
Academic Year : 2019-20
Meeting No. : 02
Date & Time : 17.06.2019 @ 3.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 17.06.2019 at 3.30 a.m. in the Library Hall.

The following minutes were discussed in the meeting:

- To ensure ragging free campus
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Members were asked to monitor alcoholism in the campus since it is route cause of ragging
- Educate students on verbal behavior among students and with the staff members
- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging

| | | |
|--|---|--------------------------------------|
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| | | Criterion V Metric 5.1.5 |

AY 2018-19: Redressal of Student Grievance

Following are the details of meeting minutes conducted by various committee and cell for the redressal of Student Grievance during the academic year 2018-19:

| S. No. | Meeting Minutes |
|--------|---|
| 1 | <u>Students Grievance Cell</u> |
| 2 | <u>Sexual Harassment Complaints Committee</u> |
| 3 | <u>Anti-Ragging Committee</u> |



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AY 2018-19: Meeting Minutes

1. Students Grievance Cell

| | | | | | | | | | | | | | |
|---|---|---|---------------------------------------|---------------------------------------|--|--------------------------------------|--|---|--|-----------------------------------|--|-------------------------------|--|
| Dr. N.G.P. ARTS AND SCIENCE COLLEGE <small>(An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Re-accredited by NAAC with 'A' Grade DST – FIST DIT – Star College Scheme Dr. N.G.P. – Kalapatti Road, Coimbatore – 641 048, Tamil Nadu, India. Website: www.drngpasc.ac.in Email: info@drngpasc.ac.in Phone: +91 - 422 - 2369100</small> | | | | | | | | | | | | | |
| Ref No: DRNGPASC/SGC/2018-1905 | | | | | | | | | | | | | |
| STUDENTS GRIEVANCE CELL Minutes of the Meeting | | | | | | | | | | | | | |
| Venue: Dean Office–Student Affairs | Date: 28/02/2019 | | | | | | | | | | | | |
| <p>Received grievance letters from the students of I year and II year B.B.A. (CA) regarding Difficult to understand subjects in English medium, Other students not friendly and Difficult in sitting in the classroom, on 18.02.2019, 19.02.2019 and 20.02.2019 respectively.</p> <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>Necessary action will be taken for refinement in this regard.</p> | | | | | | | | | | | | | |
| <table style="width: 100%;"><tr><td style="width: 50%;">Members of SGC</td><td style="width: 50%;">Signature of the Staff Members</td></tr><tr><td>1. Dr.M.S.Ranjith Kumar – Commerce BA</td><td></td></tr><tr><td>2. Dr.M.Shanthini Devi – Commerce CA</td><td></td></tr><tr><td>3. Mrs.M.Shanmugavadivu – Biotechnology</td><td></td></tr><tr><td>4. Mr.D.Rameshkumar – Mathematics</td><td></td></tr><tr><td>5. Mr.A.Janaki Krishnan – CDF</td><td></td></tr></table> | | Members of SGC | Signature of the Staff Members | 1. Dr.M.S.Ranjith Kumar – Commerce BA | | 2. Dr.M.Shanthini Devi – Commerce CA | | 3. Mrs.M.Shanmugavadivu – Biotechnology | | 4. Mr.D.Rameshkumar – Mathematics | | 5. Mr.A.Janaki Krishnan – CDF | |
| Members of SGC | Signature of the Staff Members | | | | | | | | | | | | |
| 1. Dr.M.S.Ranjith Kumar – Commerce BA | | | | | | | | | | | | | |
| 2. Dr.M.Shanthini Devi – Commerce CA | | | | | | | | | | | | | |
| 3. Mrs.M.Shanmugavadivu – Biotechnology | | | | | | | | | | | | | |
| 4. Mr.D.Rameshkumar – Mathematics | | | | | | | | | | | | | |
| 5. Mr.A.Janaki Krishnan – CDF | | | | | | | | | | | | | |
| (S.N.Selvaraj) Coordinator-SGC | (Dr.V.Shanmuguraju) Dean – Student Affairs | (Prof. Dr.V.Rajendran) Principal | | | | | | | | | | | |



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Ref No: DRNGPASC/SGC/2018-19/04

STUDENTS GRIEVANCE CELL Minutes of the Meeting

Venue: Dean Office-Student Affairs

Date: 27/12/2018

Received grievance letters from the students of II year and III year B.B.A.(CA) regarding Interaction with industry people, on 10.12.2018, 12.12.2018 and 15.12.2018 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken in arranging industry interaction in this regard.

Members of SGC

1. Dr.M.S.Ranjith Kumar – Commerce BA
2. Dr.M.Shanthini Devi – Commerce CA
3. Mrs.M.Shanmugavadivu – Biotechnology
4. Mr.D.Rameshkumar – Mathematics
5. Mr.A.Janaki Krishnan – CDF

Signature of the Staff Members

M.S. Ranjith Kumar
M. Shanthini Devi
M. Shanmugavadivu
D. Rameshkumar
A. Janaki Krishnan

(S.N.Selvaraj)
Coordinator-SGC

(Dr.V.Shanmugaraaju)
Dean – Student Affairs

(Prof. Dr.V.Rajendran)
Principal



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Ref No: DRNGPASC/SGC/2018-1903

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office-Student Affairs

Date: 16/10/2018

Received grievance letters from the students of IIB.Sc. Biotechnology and II B.Sc. Microbiology regarding Request for Training in Clinical Lab, on 08.10.2018 and 09.10.2018 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken for p training in this regard.

Members of SGC

1. Dr.M.S.Ranjith Kumar – Commerce BA
2. Dr.M.Shanthini Devi – Commerce CA
3. Mrs.M.Shanmugavadivu – Biotechnology
4. Mr.D.Rameshkumar – Mathematics
5. Mr.A.Janaki Krishnan – CDF

Signature of the Staff Members

M.S. Ranjith Kumar

M. Shanthini Devi

M. Shanmugavadivu

D. Rameshkumar

A. Janaki Krishnan

(S.N.Selvaraj)
Coordinator-SGC

(Dr.V.Shanmugaraju)
Dean – Student Affairs

(Prof. Dr.V.Rajendran)
Principal



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Ref No: DRNGPASC/SGC/2018-19/02

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office–Student Affairs

Date: 17/09/2018

Received grievance letters from the students of IIB.B.A.(CA), I B.A. English and II B.Sc. Biochemistry regarding Misunderstanding with friends in the classroom, Family problem- not able to score marks and Request for Training, on 21.08.2018 and 07.09.2018 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action for a solution will be taken in this regard.

Members of SGC

1. Dr.M.S.Ranjith Kumar – Commerce BA
2. Dr.M.Shanthini Devi – Commerce CA
3. Mrs.M.Shanmugavadivu – Biotechnology
4. Mr.D.Rameshkumar – Mathematics
5. Mr.A.Janaki Krishnan – CDF

Signature of the Staff Members

(S.N.Selvaraj)
Coordinator-SGC
(Dr. V. Shanmugaraju)
Dean – Student Affairs
(Prof. Dr. V. Rajendran)
Principal



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Ref No: DRNGPASC/SGC/2018-1901

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Venue: Dean Office–Student Affairs

Date:21/08/2018

Received grievance letters from the students of I B.A. English and I B.Sc. Clinical Lab Technology regarding Homesick-staying in hosteland Difficult to understand subjects, on 10.08.2018 and 13.08.2018 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken in this regard.

Members of SGC

1. Dr.M.S.Ranjith Kumar – Commerce BA

Signature of the Staff Members

2. Dr.M.Shanthini Devi – Commerce CA

M. S. D. P.

3. Mrs.M.Shanmugavadivu – Biotechnology

M. Shanmugavadivu

4. Mr.D.Rameshkumar – Mathematics

D. Rameshkumar

5. Mr.A.Janaki Krishnan – CDF

A. Janaki Krishnan

(S.N.Selvaraj)
Coordinator-SGC

(Dr.V.Shannugaraja)
Dean – Student Affairs

(Prof. Dr.V.Rajendran)
Principal



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2. Sexual Harassment Complaints Committee

| | | | | | | | | | | | | | | | | | |
|---|---|--------------------------------------|--|---|--|--|--|--|--|--|--|---|--|--|--|---|--|
| | Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2 nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.drngpsc.ac.in Email: info@drngpsc.ac.in Phone: +91-422-2369100 | | | | | | | | | | | | | | | | |
| <p>Minutes of Sexual Harassment Complaints Committee made to students on Date: 15.06.2018 (Friday) at 3.00 p.m.</p> <p>The following points were discussed</p> <ul style="list-style-type: none">➤ To ensure the sexual harassment free academic and work place environment➤ To disseminate the roles and responsibilities of the SHCC among women staff members and students.➤ To create awareness among the students on women related issues.➤ To educate the students about identification of issues and approach the members in such cases. <p><u>Signature of the Members</u></p> <table><tr><td>1. Prof. Dr. V.Rajendran - Principal</td><td></td></tr><tr><td>2. Dr. V. Shanmugasaju - Dean - Student affairs</td><td></td></tr><tr><td>3. Dr.R.Kousalya - Professor & Head in Computer Applications</td><td></td></tr><tr><td>4. Dr.K.Vanaja - Professor & Head in Professional Accounting</td><td></td></tr><tr><td>5. Dr.Banudevi - Professor & Head in Finance</td><td></td></tr><tr><td>6. Ms. K. Kavitha - Asso. Prof & Head, Costume Fashion & Design</td><td></td></tr><tr><td>7. Dr.K.Selvi - Associate Professor in Tamil</td><td></td></tr><tr><td>8. Dr.Jayachandran - Associate Professor in Tamil</td><td></td></tr></table> | | 1. Prof. Dr. V.Rajendran - Principal | | 2. Dr. V. Shanmugasaju - Dean - Student affairs | | 3. Dr.R.Kousalya - Professor & Head in Computer Applications | | 4. Dr.K.Vanaja - Professor & Head in Professional Accounting | | 5. Dr.Banudevi - Professor & Head in Finance | | 6. Ms. K. Kavitha - Asso. Prof & Head, Costume Fashion & Design | | 7. Dr.K.Selvi - Associate Professor in Tamil | | 8. Dr.Jayachandran - Associate Professor in Tamil | |
| 1. Prof. Dr. V.Rajendran - Principal | | | | | | | | | | | | | | | | | |
| 2. Dr. V. Shanmugasaju - Dean - Student affairs | | | | | | | | | | | | | | | | | |
| 3. Dr.R.Kousalya - Professor & Head in Computer Applications | | | | | | | | | | | | | | | | | |
| 4. Dr.K.Vanaja - Professor & Head in Professional Accounting | | | | | | | | | | | | | | | | | |
| 5. Dr.Banudevi - Professor & Head in Finance | | | | | | | | | | | | | | | | | |
| 6. Ms. K. Kavitha - Asso. Prof & Head, Costume Fashion & Design | | | | | | | | | | | | | | | | | |
| 7. Dr.K.Selvi - Associate Professor in Tamil | | | | | | | | | | | | | | | | | |
| 8. Dr.Jayachandran - Associate Professor in Tamil | | | | | | | | | | | | | | | | | |



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 10.10.2018 (Wednesday) 2.30 p.m.

The following points were discussed:

- To know the grievance redressal status of current semester.
- To educate the students on eradication of sexual harassment inside the campus.
- Members were requested to monitor the students, if any issues arise that have been settled at initial stage.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. V. Shanmugaraju - Dean - Student affairs
3. Dr.R.Kousalya - Professor & Head in Computer Applications
4. Dr.K.Vanaja - Professor & Head in Professional Accounting
5. Dr.Banudevi - Professor & Head in Finance
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8. Dr.Jayachandran - Associate Professor in Tamil



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 07.01.2019 (Monday) 2.30 p.m.

The following points were discussed:

- To ensure women related issue free campus.
- To discuss about the significance and functioning of the SHCC among women staff members and students.
- To create awareness among the students on women related issues.
- To educate the students about identification of issues and approach the members in such cases.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. V. Shanmugaraju - Dean -Student affairs
3. Dr.R.Kousalya - Professor& Head in Computer Applications
4. Dr.K.Vanaja - Professor& Head in Professional Accounting
5. Dr.Banudevi - Professor& Head in Finance
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8. Dr.Jayachandran - Associate Professor in Tamil



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Minutes of Sexual Harassment Complaints Committee made to students on

Date: 21.03.2019 (Thursday) at 3.00 p.m.

The following points were discussed:


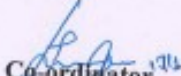
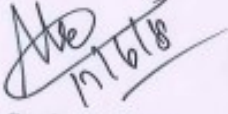
- Nil complaints received related to sexual harassment by the committee for the academic year 2018-19
- To create awareness among the students about identification of issues and approach the members in such cases.
- To organize awareness programmes related to SHCC.
- Members were asked to keep an eye on the students and solve the problems if any.

Signature of the Members

1. Prof. Dr. V.Rajendran - Principal
2. Dr. V. Shanmuganjanu - Dean -Student affairs
3. Dr.R.Kousalya - Professor& Head in Computer Applications
4. Dr.K.Vanaja - Professor& Head in Professional Accounting
5. Dr.P.B.Banudevi - Professor& Head in Finance
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8. Dr.Jayachandran - Associate Professor in Tamil

| | | |
|--|--|--|
|  | <p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu and Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P. – Kalapatti Road, Coimbatore-641048, Tamil Nadu, India Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100</p> | <p align="center">NAAC 3rd Cycle</p> |
| | | <p align="center">Criterion V Metric 5.1.5</p> |

3. Anti-Ragging Committee

| | |
|---|--|
|  | <p align="center">Dr. N.G.P. ARTS AND SCIENCE COLLEGE (An Autonomous Institution, Affiliated to Bharathiar University, Coimbatore) Approved by Government of Tamil Nadu & Accredited by NAAC with 'A' Grade (2nd Cycle) Dr. N.G.P.-Kalapatti Road, Coimbatore-641 048, Tamil Nadu, India. Web: www.dnrgpasc.ac.in Email: info@dnrgpasc.ac.in Phone: +91-422-2369100</p> |
| <p>CIRCULAR</p> | |
| <p>Date: 17.06.2018</p> | |
| <p>ANTI RAGGING COMMITTEE</p> | |
| <p>It is proposed to convene the Anti Ragging Committee meeting on 17.06.2018 at 03.30 p.m. in the Library Hall.</p> | |
| <p>The following is the agenda for the meeting:</p> | |
| <ol style="list-style-type: none"> 1. Awareness to all students about ragging 2. Ensuring smooth entry and exit of students | |
| <p align="center">  Co-ordinator </p> | <p align="center">  Dean – Student Affairs </p> |



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Name of the Committee Anti Ragging Committee
Academic Year : 2018-19
Meeting No. : 01
Date & Time : 17.06.2018 @ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 17.06.2018 at 03.30 p.m. in the Library Hall.

The following agenda were discussed in the meeting:

Minutes of Anti ragging discussions made to students on Re opening day of the college .

- To ensure ragging free campus
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry



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- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|--|-----------|
| 1 | Prof. Dr. V. Rajendran - Principal | |
| 2 | Dr S. Saravanan- Dean-Admin | |
| 3 | Dr V. Shanmugaraju –Dean-Student Affairs | |
| 4 | Mr S. Saravanakumar –Administrative Officer | |
| 5 | Dr.S.Mohan-Professor& HoD Management Studies | |
| 6 | Dr J.Rengaramanujam- Professor in Microbiology | |
| 7 | Dr K.Selvi - Associate Professor | |
| 8. | Dr M.Jayachandran - Associate Professor | |

Principal



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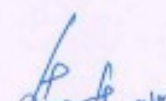
Date: 17.08.2018

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 17.08.2018 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Ensuring good conduct of students with juniors.
2. Providing supportive environment to all students by curbing the ragging


Co-ordinator


Dean – Student Affairs



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Name of the Committee : Anti Ragging Committee
Academic Year : 2018-19
Meeting No. : 02
Date & Time : 17.08.2018 @ 03.00 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 17.08.2018 at 03.00 p.m. in the Library Hall.

The following are the minutes of the meeting:

- Rash riding of motor vehicles will be abstained from entering the camps with bikes/cars.
- Any report on a student being involved in ragging has to be viewed seriously and suspended immediately from the college after due enquiry.
- Any kind or level of harassment both to male and female students will be monitored and forwarded to concern authorities for actions.
- A team will be constituted for different blocks with representations from all the departments for constant monitoring



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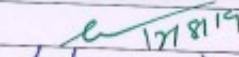
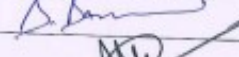

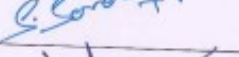


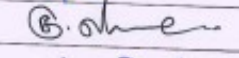

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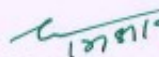
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- Monitoring the entry and exit of the students in different zones of the college to ensure harmony during the morning and evening sessions.
- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging
- Alcoholism in the campus has to be monitored
- Unwanted movement inside the camps during class hours will be view seriously.
- The committee insisted for more orientations on ragging to first year students.

The committee resolved for execution of the above discussed points.

| S. No. | Name | Signature |
|--------|--|--|
| 1 | Prof. Dr.V. Rajendran - Principal |  |
| 2 | Dr. S. Saravanan- Dean-Admin |  |
| 3 | Dr. V. Shanmugaraju –Dean-Student Affairs |  |
| 4 | Mr. S. Saravanakuma –Administrative Officer |  |
| 5 | Dr.S. Mohan-Professor& HoD Management Studies |  |
| 6 | Dr J. Rengaramanujam- Professor& HoD in Microbiology |  |
| 7 | Dr K.Selvi - Associate Professor |  |
| 8. | Dr M.Jayachandran - Associate Professor |  |


Principal



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Date: 03.12.2018

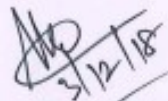
ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 03.12.2018 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Monitoring of student in bus boarding area.
2. Avoiding student conflict in college functions


Co-ordinator


Dean – Student Affairs



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Name of the Committee : Anti Ragging Committee
Academic Year : 2018-19
Meeting No. : 03
Date & Time : 03.12.2018 @ 03.00 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 03.12.08.2018 at 03.00 p.m. in the Library Hall.

The following minutes were discussed in the meeting:

- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members

| | | |
|--|--|--|
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|--|--|--|

AY 2017-18: Redressal of Student Grievance

Following are the details of meeting minutes conducted by various committee and cell for the redressal of Student Grievance during the academic year 2017-18:

| S. No. | Meeting Minutes |
|--------|---|
| 1 | <u>Students Grievance Cell</u> |
| 2 | <u>Sexual Harassment Complaints Committee</u> |
| 3 | <u>Anti-Ragging Committee</u> |



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AY 2017-18: Meeting Minutes

1. Students Grievance Cell

| | | |
|---|--|---|
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| Ref No: DRNGPASC/SGC/2017-18/01 | | |
| STUDENTS GRIEVANCE CELL Minutes of the Meeting | | |
| Date: 19.07.2017 | | |
| <p>Received grievance letters from the students of I B.Sc. Mathematics (CA) and II B.Com. (CSCA) regarding Request for slow teaching and Days extension for returning library books, on 07.07.2017 and 08.07.2017 respectively.</p> <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>Necessary action will be taken in this regard.</p> | | |
| Members of SGC | | |
| 1. Mr.S.N.Selvaraj – Management Studies | | |
| 2. Mrs.M.Shanmugavadiva – Biotechnology | | |
| 3. Mr.D.Rameshkumar – Mathematics | | |
| 4. Mr.A.Janaki Krishnan – CDF | | |
| 5. Mrs.C.Hemalatha – CLT | | |
| Signature of Staff Members | | |
|  | | |
|  Coordinator-SGC |  Principal 19/7/17 | |



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Ref No: DRNGPASC/SGC/2017-18/01

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Date: 19.07.2017

Received grievance letters from the students of I B.Sc. Mathematics (CA) and II B.Com. (CSCA) regarding Request for slow teaching and Days extension for returning library books, on 07.07.2017 and 08.07.2017 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken in this regard.

Members of SGC

1. Mr.S.N.Selvaraj – Management Studies
2. Mrs.M.Shanmugavadivu – Biotechnology
3. Mr.D.Rameshkumar – Mathematics
4. Mr.A.Janaki Krishnan – CDF
5. Mrs.C.Hemalatha – CLT

Signature of Staff Members

Coordinator-SGC
Principal
19/7/17



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Ref No: DRNGPASC/SGC/2017-18/03

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Date: 14.02.2018

Received grievance letters from the students of I B.Sc. Mathematics and IB.Com. CA regarding French question paper in the printed form and Extension of library hours, on 22.01.2018 and 07.02.2018 respectively.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action will be taken in this regard.

Members of SGC

1. Mr.S.N.Selvaraj – Management Studies
2. Mrs.M.Shanmugavadivu – Biotechnology
3. Mr.D.Rameshkumar – Mathematics
4. Mr.A.Janaki Krishnan – CDF
5. Mrs.C.Hemalatha – CLT

Signature of Staff Members

(Handwritten signatures of staff members)

(Handwritten signature of Coordinator SGC)
Coordinator-SGC

(Handwritten signature of Principal)
Principal
14/2/18




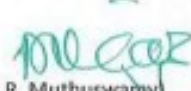
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2. Sexual Harassment Complaints Committee

| |
|--|
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| <p>Minutes of sexual harassment cell made to students on Date : 16/06/2017 at 9.00 a.m. The following points were discussed</p> <ul style="list-style-type: none">➤ To ensure zero tolerance towards sexual harassment.➤ Members were discussing about the gender equality , removal of gender bias in general.➤ To educate students about how to avoid women related issues .➤ Any dispute or altercation has to be curbed at initial stage itself. <p><u>Signature of the Members</u></p> <ol style="list-style-type: none">1. Dr.R.Kousalya - Associate Professor in Computer Application <i>R.K. 16/6/2017</i>2. Dr.K.Vanaja - Associate Professor in Professional Accounting <i>K.V. 16/6/17</i>3. Dr.Banudevi - Associate Professor in Finance <i>B.V. 16/6/17</i> <p style="text-align: right;"> (Dr. P. R. Muthuswamy) Principal</p> |



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Minutes of sexual harassment cell made to students on

Date : 12/03/2018 at 3.30 p.m.

The following points were discussed

- Members were reviewed the activities of the academic year.
- Educate students on verbal behavior among students and with the staff members
- Members and students joined hands together to monitor alcoholism in the campus since it is route cause of ragging.
- Students were highly satisfied that the committee supported to make this campus as a sexual harassment free campus.


Signature of the Members

1. Dr.R.Kousalya - Associate Professor in Computer Application
2. Dr.K.Vanaja - Associate Professor in Professional Accounting
3. Dr.Banudevi - Associate Professor in Finance


(Dr. P. K. Muthuswamy)
Principal

| | | |
|--|--|--|
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| | | <p align="center">Criterion V Metric 5.1.5</p> |

3. Anti-Ragging Committee



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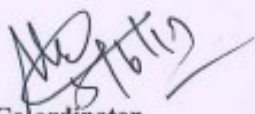
Date: 05.06.2017

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 05.06.2017 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Monitoring of students.
2. Counseling students about menace of ragging


Co-ordinator



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| | |
|-----------------------|---------------------------|
| Name of the Committee | Anti Ragging Committee |
| Academic Year | : 2017-18 |
| Meeting No. | : 01 |
| Date & Time | : 05.06.2017 @ 03.00 p.m. |
| Venue | : Library Hall |

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 05.06.2017 at 03.00 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr M.Duraiaraj-Vice Principal

The following members were present:

Dr S.Saravanan- Administrative Officer
Dr.S.Mohan- Hod / Associate Professor
Dr J.Rengaramanujam- Professor
Dr V.Shanmugaraju - Hod / Professor
Dr K.Selvi - Associate Professor
Dr M.Jayachandran - Associate Professor





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Metric 5.1.5

The following minutes were discussed in the meeting:

- To ensure ragging free campus
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr K.Duraiaraj-Vice Principal | |
| 3 | Dr S.Saravanan -Administrative Officer | |
| 4 | Dr.S.Mohan- HoD/ Associate Professor | |
| 5 | Dr J.Rengaramanujam- Professor | |
| 6 | Dr V.Shanmugaraju – HoD / Professor | |
| 7 | Dr K.Selvi - Associate Professor | |
| 8. | Dr M.Jayachandran - Associate Professor | |

Principal





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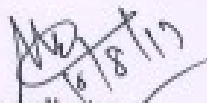
Date: 10.08.2017

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 10.08.2017 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Monitoring of students.
2. Counseling students about menace of ragging


Co-ordinator





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| | |
|-----------------------|--------------------------|
| Name of the Committee | Anti Ragging Committee |
| Academic Year | : 2017-18 |
| Meeting No. | : 02 |
| Date & Time | : 10.08.2017@ 03.30 p.m. |
| Venue | : Library Hall |

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 10.08.2017 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr.K.Duraiaraj-Vice Principal

The following members were present:

Dr S.Saravanan- Administrative Officer

Dr.S.Mohan- HoD / Associate Professor

Dr J.Rengaramanujam- Professor

Dr V.Shanmugaraju - HoD / Professor

Dr K.Selvi - Associate Professor

Dr M.Jayachandran - Associate Professor





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The following agenda were discussed in the meeting:

- To educate students about ragging and will be suspended immediately after due enquiry
- Any kind or level of harassment both to male and female students will be monitored and forwarded to concern authorities for actions.
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr K.Durniraj-Vice Principal | |
| 3 | Dr S.Saravanan -Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr J.Rengaramanujam- Professor | |
| 6 | Dr V.Shanmugaraju - HoD / Professor | |
| 7 | Dr K.Selvi - Associate Professor | |
| 8. | Dr M.Jayachandran - Associate Professor | |

Principal



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CIRCULAR

Date: 04.12.2017

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 04.12.2017 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Educating 1 year students about ragging.


Co-ordinator



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Name of the Committee : Anti Ragging Committee
Academic Year : 2017-18
Meeting No. : 03
Date & Time : 04.12.2017@ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 04.12.2017 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr K.Durairaj-Vice Principal

The following members were present:

Dr S.Saravanan- Administrative Officer
Dr.S.Mohan- HoD / Associate Professor
Dr J.Rengaramanujam- Professor
Dr V.Shanmugaraju - HoD/ Professor
Dr. K.Selvi - Associate Professor
Dr M.Jayachandran - Associate Professor





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The following agenda were discussed in the meeting:

- Any kind or level of harassment both to male and female students will be monitored and forwarded to concern authorities for actions.
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr K.Duraiaraj-Vice Principal | |
| 3 | Dr S.Saravanan -Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr J.Rengarumanujam- Professor | |
| 6 | Dr V.Shanmugaraju - HoD / Professor | |
| 7 | Dr K.Selvi - Associate Professor | |
| 8. | Dr M.Jayachandran - Associate Professor | |

Principal





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CIRCULAR

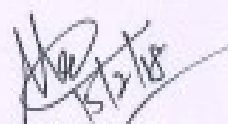
Date: 15.02.2018

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 15.02.2018 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Awareness to all students about ragging
2. Ensuring smooth entry and exit of students


Co-ordinator



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Name of the Committee : Anti Ragging Committee
Academic Year : 2017-18
Meeting No. : 04
Date & Time : 15.02.2018 @ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 15.02.2018 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr.K.Durniraj-Vice Principal

The following members were present:

Dr S.Saravanan- Administrative Officer
Dr.S.Mohan- HoD / Associate Professor
Dr J.Rengaramanujam- Professor
Dr V.Shanmugaraju - HoD / Professor
Dr K.Selvi - Associate Professor
Dr M. Jayachandran - Associate Professor





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The following minutes were discussed in the meeting:

- To educate students about ragging and will be suspended immediately after due enquiry
- Any kind or level of harassment both to male and female students will be monitored and forwarded to concern authorities for actions.
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr K.Durairaj-Vice Principal | |
| 3 | Dr S.Saravanan -Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr J.Rengaramanujam- Professor | |
| 6 | Dr V.Shanmugasaju - HoD/ Professor | |
| 7 | Dr K.Selvi - Associate Professor | |
| 8 | Dr M.Jayachandran - Associate Professor | |

Principal



| | | |
|--|--|--|
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|--|--|--|

AY 2016-17: Redressal of Student Grievance

Following are the details of meeting minutes conducted by various committee and cell for the redressal of Student Grievance during the academic year 2016-17:

| S. No. | Meeting Minutes |
|--------|---|
| 1 | <u>Students Grievance Cell</u> |
| 2 | <u>Sexual Harassment Complaints Committee</u> |
| 3 | <u>Anti-Ragging Committee</u> |



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AY 2016-17: Meeting Minutes

1. Students Grievance Cell

| | | |
|---|--|---|
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| Ref No: DRNGPASC/SGC/2016-17/01 | | |
| STUDENTS GRIEVANCE CELL | | |
| Minutes of the Meeting | | |
| Date: 23.08.2016 | | |
| <p>Received grievance letters from the students of I B.B.A.(CA) and I B.Com.(CA) regarding Homesick, Listening Continuous Class and Days Extension for Returning Library Books, on 09.08.2016 and 12.08.2016 respectively.</p> <p>The grievance letters were forwarded to the Principal for further discussion and action.</p> <p>Necessary action for refinement will be taken in this regard.</p> | | |
| Members of SGC | Signature of Staff Members | |
| 1. Mr.S.N.Selvaraj – Management Studies |  | |
| 2. Mrs.M.Shanmugavadivu – Biotechnology |  | |
| 3. Mr.D.Rameshkumar – Mathematics |  | |
| 4. Mr.A.Janaki Krishnan – CDF |  | |
| 5. Mrs.C.Hemalatha – CLT |  | |
|  Coordinator-SGC |  Principal 23/8/16 | |



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Ref No: DRNGPASC/SGC/2016-17/02

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Date: 21.09.2016

Received grievance letters from the students of II year and III year B.B.A.(CA) regarding Late Coming to Class and Non-Concentrating Class due to Family Problem, on 15.09.2016.

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action for a solution will be taken in this regard.

Members of SGC

1. Mr.S.N.Selvaraj – Management Studies
2. Mrs.M.Shanmugavadivu – Biotechnology
3. Mr.D.Rameshkumar – Mathematics
4. Mr.A.Janaki Krishnan – CDF
5. Mrs.C.Hemalatha – CLT

Signature of Staff Members

Coordinator-SGC

Principal
21/9/16



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Ref No: DRNGPASC/SGC/2016-17/03

STUDENTS GRIEVANCE CELL

Minutes of the Meeting

Date: 30.12.2016

Received grievance letters from the students of II B.Sc. CT and I B.Com PA regarding Learning additional courses and Problem in understanding subjects on 21.12.2016 and 26.12.2016 respectively.




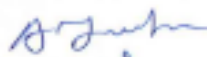

The grievance letters were forwarded to the Principal for further discussion and action.

Necessary action for improvement will be taken in this regard.

Members of SGC

1. Mr.S.N.Selvaraj – Management Studies
2. Mrs.M.Shanmugavadivu – Biotechnology
3. Mr.D.Rameshkumar – Mathematics
4. Mr.A.Janaki Krishnan – CDF
5. Mrs.C.Hemalatha – CLT

Signature of Staff Members


Coordinator-SGC


Principal

30/12/16.





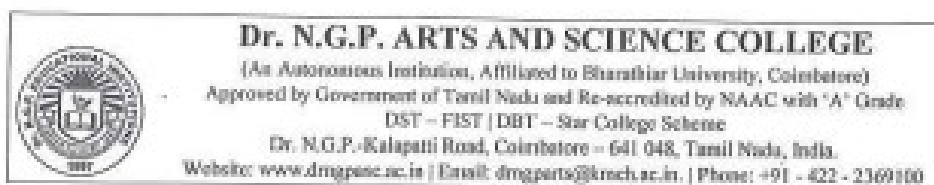
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2. Sexual Harassment Complaints Committee



Minutes of sexual harassment cell made to students on

Date : 20/6/2016 at 9.00 a.m.

The following points were discussed

- Members were introduced about the matters related to sexual harassment to the students.
- Members discussed about the prevention, prohibition and redressal of sexual harassment in general.
- Members were requested to monitor any women related issues taken place inside and outside the campus
- Any dispute has to be curbed at initial stage itself.

Signature of the Members

1. Dr.R.Kousalya - Coordinator, Sexual Harassment Cell
2. Dr.S.S. Sudha - Professor & Head, Micro Biology
3. Dr.K.Selvi - Associate Professor in Tamil

(Dr. P. R. Muthuswamy)
Principal




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Minutes of sexual harassment cell made to students on

Date : 20/6/2016 at 9:00 a.m.

The following points were discussed

- Members were introduced about the matters related to sexual harassment to the students.
- Members discussed about the prevention, prohibition and redressal of sexual harassment in general.
- Members were requested to monitor any women related issues taken place inside and outside the campus
- Any dispute has to be curbed at initial stage itself.

Signature of the Members

1. Dr.R.Kowsalya - Coordinator, Sexual Harassment Cell 
2. Dr.S.S. Sudha - Professor & Head, Micro Biology 
3. Dr.K.Selvi - Associate Professor in Tamil 


(Dr. P. R. Muthuswamy)
Principal



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Minutes of sexual harassment cell made to students on

Date : 14/3/2017 at 3.30 p.m.

The following points were discussed

- Members over-viewed the academic year environment and found no complaints raised by the female students for this academic year
- Discussion on feed back about the awareness programme organized
- Students were satisfied about the college premises and it is raised positively that the college campus is a harassment free campus.

Signatures of the Members

1. Dr.R.Kousalya - Co Ordinator
2. Dr.S.S. Sudha - Professor & Head , Micro Biology
3. Dr.K.Selvi - Associate Professor in Tamil


Dr. R. Kousalya
15/3/17
Dr. S. S. Sudha
15/3/17
Dr. K. Selvi
15/3/17

(Dr. P. R. Muthuswamy)
Principal



| | | |
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| | | <p align="center">Criterion V Metric 5.1.5</p> |

3. Anti-Ragging Committee



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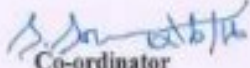
Date: 01.06.2016

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 01.06.2016 at 03.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Awareness to all students about ragging
2. Ensuring smooth entry and exit of students


Co-ordinator



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Name of the Committee Anti Ragging Committee

Academic Year : 2016-17

Meeting No. : 01

Date & Time : 01.06.2016 @ 03.00 p.m.

Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 01.06.2016 .08.17 at 03.00 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal

Dr K Durairaj-Vice Principal

The following members were present:

Mr.S.Sambasivam-Administrative Officer

Dr.S.Mohan- HoD / Associate Professor

Dr S.Saravanan- HoD / Professor

Dr J.Rengaramanujam- Professor

Dr V.Shanmugaraju - HoD / Professor

Dr K.Selvi - HoD/Associate Professor

Dr M.Jayachandran - Associate Professor





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Metric 5.1.5

The following points were discussed in the meeting:

- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior, smooth movement in the campus among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr K.Durairaj-Vice Principal | |
| 3 | Mr.S.Sambasivam-Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr S.Saravanan- HoD / Professor | |
| 6 | Dr J.Rengaramanujam- Professor | |
| 7 | Dr V.Shanmugaraju - HoD / Professor | |
| 8. | Dr K.Selvi - HoD /Associate Professor | |
| 9. | Dr M.Jayachandran - Associate Professor | |

Principal



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Criterion V
Metric 5.1.5



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CIRCULAR


Date: 11.08.2016

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 11.08.2016 at 03.30 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Ensuring good conduct of students with juniors.
2. Providing supportive environment to all students by curbing the ragging


Co-ordinator



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Name of the Committee : Anti Ragging Committee
Academic Year : 2016-17
Meeting No. : 02
Date & Time : 11.08.2016 @ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 11.08.2016 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr. K.Duraiaraj-Vice Principal

The following members were present:

Mr.S.Sambasivam-Administrative Officer

Dr.S.Mohan- HoD / Associate Professor

Dr S.Saravanan- HoD / Professor

Dr J.Rengaramanujam- Professor

Dr V.Shanmugaraju - HoD / Professor

Dr K.Selvi - HoD /Associate Professor

Dr M.Jayachandran - Associate Professor





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The following were the minutes discussed in the meeting:

- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-------------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr.K.Duraiaraj-Vice Principal | K. Durairaj |
| 3 | Mr.S.Sambasivam-Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr S.Saravanan- HoD / Professor | |
| 6 | Dr J.Rengaramanujam- Professor | |
| 7 | Dr V.Shanmugaraju - HoD / Professor | |
| 8. | Dr K.Selvi - HoD/Associate Professor | |
| 9. | Dr M.Jayachandran - Associate Professor | |

Principal





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CIRCULAR

Date: 05.12.2016

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 05.12.2016 at 03.30 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Monitoring of student in bus boarding area.
2. Avoiding student conflict in college functions


Co-ordinator



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Criterion V
Metric 5.1.5



Name of the Committee Anti Ragging Committee
Academic Year : 2016-17
Meeting No. : 03
Date & Time : 05.12.2016 @ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 05.12.2016 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr.K.Duraiaraj-Vice Principal

The following members were present:

Mr. S. Sambasivam-Administrative Officer
Dr.S.Mohan- HoD / Associate Professor
Dr S. Saravanan- HoD/ Professor
Dr J. Rengarumanujam- Professor
Dr V. Shanmugaraju - HoD / Professor
Dr K.Selvi - HoD /Associate Professor
Dr M. Jayachandran - Associate Professor



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NAAC
3rd Cycle

Criterion V
Metric 5.1.5

The following points were discussed in the meeting:

- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr.K.Duraiaraj-Vice Principal | |
| 3 | Mr.S.Sambasivam-Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr S.Saravanan- HoD / Professor | |
| 6 | Dr J.Rengaramanujam- Professor | |
| 7 | Dr V.Shanmugaraju - HoD / Professor | |
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| 9. | Dr M.Jayachandran - Associate Professor | |

Principal



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Name of the Committee : Anti Ragging Committee
Academic Year : 2016-17
Meeting No. : 04
Date & Time : 15.02.2017 @ 03.30 p.m.
Venue : Library Hall

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 15.02.2017 at 03.30 p.m. in the Library Hall.

Meeting Chair – Dr.P.R.Muthusamy Principal
Dr.K.Durairaj-Vice Principal

The following members were present:

Mr.S.Sambasivam-Administrative Officer
Dr.S.Mohan- HoD / Associate Professor
Dr S.Saravanan- HoD/ Professor
Dr J.Rengaramanujam- Professor
Dr V.Shanmugaraju - HoD / Professor
Dr K.Selvi - HoD /Associate Professor
Dr MJayachandran - Associate Professor





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Criterion V
Metric 5.1.5

The following minutes were discussed in the meeting:

- To educate students about ragging and will be suspended immediately after due enquiry
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- Any ragging even to the level of query on names will be subjected for action
- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging
- Educate students on verbal behavior among students and with the staff members

Members were asked to monitor alcoholism in the campus since it is route cause of ragging

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Dr.P.R.Muthusamy- Principal | |
| 2 | Dr.K.Duraiaraj-Vice Principal | |
| 3 | Mr.S.Sambasivam-Administrative Officer | |
| 4 | Dr.S.Mohan- HoD / Associate Professor | |
| 5 | Dr S.Saravanan- HoD / Professor | |
| 6 | Dr J.Rengaramanujam- Professor | |
| 7 | Dr V.Shanmugaraju - HoD / Professor | |
| 8 | Dr K.Selvi - HoD/Associate Professor | |
| 9 | Dr M.Jayachandran - Associate Professor | |

Principal



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CIRCULAR

Date: 15.02.2017

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 15.02.2017 at 03.30 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Channelizing students to be free from ragging.
2. Creating amicable environment for students


Co-ordinator





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NAAC
3rd Cycle

Criterion V
Metric 5.1.5

The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Prof. Dr.V. Rajendran - Principal | |
| 2 | Dr. S. Saravanan- Dean-Admin | |
| 3 | Dr. V. Shanmugaraju –Dean-Student Affairs | |
| 4 | Mr. S. Saravanakuma –Administrative Officer | |
| 5 | Dr.S. Mohan-Professor& HoD Management Studies | |
| 6 | Dr. J. Rengaramanujam- Professor& HoD in Microbiology | |
| 7 | Dr. K. Selvi –Associate Professor in Tamil | |
| 8. | Dr. M. Jayachandran -Associate Professor in Tamil | |

Principal





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CIRCULAR

Date: 06.12.2019

ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 06.12.2019 at 3.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Educating I year students about ragging.


Coordinator


Dean – Student Affairs



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| | |
|-----------------------|--------------------------|
| Name of the Committee | Anti Ragging Committee |
| Academic Year | : 2019-20 |
| Meeting No. | : 03 |
| Date & Time | : 06.12.2019 @ 3.00 p.m. |
| Venue | : Library Hall |

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 06.12.2019 at 3.00 p.m. in the Library Hall.

The following agenda were discussed in the meeting:

- To ensure ragging free campus
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members
- Members were asked to monitor alcoholism in the campus since it is route cause of ragging
- Any dispute or altercation among students has to be prosecuted deeply by the committee for tracing the issue of ragging



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The following members were present:

| S. No. | Name | Signature |
|--------|---|-----------|
| 1 | Prof. Dr.V. Rajendran - Principal | |
| 2 | Dr. S. Saravanan- Dean-Admin | |
| 3 | Dr. V. Shanmugaraju –Dean-Student Affairs | |
| 4 | Mr. S. Saravanakuma –Administrative Officer | |
| 5 | Dr.S. Mohan-Professor& HoD Management Studies | |
| 6 | Dr. J.Rengaramanujam- Professor & HoD in Microbiology | |
| 7 | Dr. K. Selvi –Associate Professor in Tamil | |
| 8. | Dr. M. Jayachandran -Associate Professor in Tamil | |

Principal



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CIRCULAR

Date: 28.02.2020


ANTI RAGGING COMMITTEE

It is proposed to convene the Anti Ragging Committee meeting on 28.02.2020 at 3.00 p.m. in the Library Hall.

The following is the agenda for the meeting:

1. Awareness to all students about ragging
2. Ensuring smooth entry and exit of students


Co-ordinator


Dean – Student Affairs



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| | |
|-----------------------|--------------------------|
| Name of the Committee | Anti Ragging Committee |
| Academic Year | : 2019-20 |
| Meeting No. | : 04 |
| Date & Time | : 28.02.2020 @ 3.00 p.m. |
| Venue | : Library Hall |

MINUTES OF THE MEETING

The Anti ragging Committee meeting was held on 28.02.2020 at 3.00 p.m. in the Library Hall.

The following agenda were discussed in the meeting:

- To ensure ragging free campus
- Members were requested to monitor any ragging even to the level of query on names and subject the concern for action
- To educate students about ragging and will be suspended immediately after due enquiry
- Educate students on verbal behavior among students and with the staff members